

DESTIN HIGH SCHOOL BOARD MEETING APRIL 25, 2023

BOARD MEET AND GREET HELD PRIOR TO MEETING TO INTRODUCE 2 **NOMINATED BOARD CANDIDATES: AMANDA EUBANKS AND DOUG SILLS** (SEE RESUMES ATTACHED)

NOMINATING COMMITTEE CHAIRWOMAN **LOCICERO** WELCOMED AND GAVE OVERVIEW OF THE ROLE AND SEAT OPEN AT THIS TIME.

EACH CANDIDATE DID A BRIEF STATEMENT OF INTEREST and PROVIDED BACKGROUND INFO

FLOOR OPENED FOR QUESTIONS OF CANDIDATES

LOCICERO ASKED EACH IF THEY WERE INTERESTED IN SERVING ONLY ON BOARD OR WOULD THEY BE WILLING TO SERVE ON BOARD ADVISORY COUNCIL. BOTH SAID THEY WOULD SERVE WHERE THEIR SKILL SET WAS NEEDED.

PRESIDENT FOUNTAIN OFFERED THAT WE ARE IN PARTICULAR NEED OF A CONSTRUCTION LIASON, A FUNDRAISING PERSON, CPA AND ATTORNEY, IF THEY HAVE THOSE AREAS OF EXPERTISE.

LOCICERO THANKED CANDIDATES FOR THEIR INTEREST AND INVITED THEM TO STAY FOR THE MEETING. ONCE VOTE TAKES PLACE AT THE NEXT MEETING, THEY WILL BE NOTIFIED.

BOARD MEETING CALLED TO ORDER BY PRESIDENT FOUNTAIN AT 6:05PM

ROLL CALL: FOUNTAIN, LUTTRELL, LOCICERO, PALMER, SILVER, ONEAL, MCBRIDE, LARABEE, STONE VIA ZOOM, CRUICKSHANK

PUBLIC COMMENTS

PARENT PREBBLE RAMSWELL ASKED ABOUT RUMORS OF BLOCK SCHEDULING FOR 2023 FALL SEMESTER. **CRUICKSHANK** RESPONDED THAT BLOCK SCHEDULING WILL BE UTILIZED FOR FALL DUE TO CONSTRUCTION PROJECT'S COMPLETION DATE. **RAMSWELL** ASKED IF PARENTS OR A PARENT COMMITTEE WERE INCLUDED IN THE PLANNING OR DISCUSSION AND HOW THIS WOULD AFFECT SENIORS. **CRUICKSHANK** RESPONDED THAT PARENTS WERE NOT PART OF THE PLANNING OR IDEA SESSIONS AND THAT INFORMATION WAS GOING OUT TO PARENTS THIS WEEK. **RAMSWELL** ASKED IF A PETITION OF CHANGE WAS PRESENTED TO COUNTY, AS OUR CHARTER SPECIFIED IT HAD TO BE. **CRUICKSHANK** SAID THAT WAS BEING DONE.

RAMSWELL OFFERED TO HELP WITH ANY AREAS THAT NEED INPUT, AS SHE HELPED WRITE THE CHARTER AND WAS WILLING TO ASSIST.

I. APPROVAL OF MINUTES April 11, 2023 MOVED TO NEXT MEETING AGENDA

II. PROPOSED CHANGES TO AGENDA ADOPT AGENDA

III. Reports

- **Principal Report - Mrs. Cruickshank - Report sent out prior to the meeting Accreditation update, update on open enrollment, staff updates**
- **Athletic Director - Phil Dorn report**

IV. Action Items

- **New committees HR, Finance, Governance to be established.**
- **Duties and responsibilities, members of the committees. Meetings must be noticed on school calendar.**
- **Board Roles and Responsibilities Sunshine Law refresher - PALMER** reviewed the governance training board roles and responsibilities highlights and what falls under School operations.
- **LOCICERO** added that all board members have the completed governance training sessions and have completion certificates on file. All members can take the refresher course, as needed.
- **PALMER** reviewed what falls under operations/compliance ideas and quorum. **MCBRIDE** asked **PALMER** about the operations tasks that she has been assigned, such as Insurance and Risk Management, if those fall under operations, why she is being tasked with completing them and not the school staff.
- **ONEAL** said she understood that fact finding was allowed.
- **STONE** reminded all that she requested another session for all with Kathleen Schoenburg to review governance with the board in a workshop. Would like to see a governance committee and finance committee be a priority. Public records policy and board meeting policy to be added to website.
- **STONE** said the custodian of records needs to be added to website, now that **PALMER** volunteered to oversee that role.
- **MCBRIDE** suggested that Board Advisory Council members assist on new committees, as many of them have areas of expertise that we need.
- **Destin High School Foundation PALMER** reported that with the new anonymous donation, the DHS Foundation be started. The donor will assist with key introductions to other community education minded citizens to give and support the school's vision and mission.
- **LARABEE** has a meeting with a Seaside board member and will ask for insight into the foundation and help establish a committee.

- **MCBRIDE** advised that the process to get the 501c3 status typically takes 4-6 months.
- **PALMER** motioned to establish the Foundation, utilizing an AD HOC committee, Foundation to be a separate Corp. entity. **MCBRIDE** 2nd motion. Passed unanimously.
- **Suggestion by PALMER** of adding teacher advisor to the board.
- **MCBRIDE** said that the board assigned **ONEAL** to provide that role, due to her experience as a teacher and member of the board.
- **LOCICERO** said she understood the teacher advisor role to be part of the Head of School's role to bring teacher's needs, suggestions and concerns to the board each week, as their leader and voice.
- **ONEAL** said the teacher interactions so far have gone well and good feedback and ideas have been received. She suggested a survey at the end of the year to determine teacher feedback, needs, ideas, suggestions.
- **FOUNTAIN** said end of year survey would be done.
- **STONE** said we need to add to calendar, Self-Evaluation, Parents Evaluation, Teacher Evaluation Review, establish a climate survey and put a Visioning session in place with the teachers included and agenda of work to be done.

ACTION ITEM: ONEAL and CRUICKSHANK to work on SURVEY and report back to board by next board meeting.

V. REPORTS STANDING COMMITTEES

- **Treasurer Report STONE** See Financial report from **School Financial Services (SFS)** sent out prior to the board meeting. School finance reports sent to OCSD as required. FEFP saw an increase. FEFP \$110,000 Reminded that Governing board does not spend money or write checks, the school does at their level based on budget and payables and expenses. Finance committee meetings are open to public. Checks are being written over \$5,000 without prior authorization, using the FSHAA as an example.
- **PALMER** reminded that the policy wording allows \$5,000 and under without authorization. \$5001. would need approval.
- **STONE** agreed with **PALMER** that is the correct amount/wording, but cautioned while we are asking for a spending freeze, communication is key, until our next infusion of school funds arrives.
- **STONE** again reported that **SFS** recommends that we get spending under control and follow the budget. If the grant comes through, that will help our bottom line.
- **STONE** says Finance Committee goal is to set the budget as soon as Athletics and individual budgets are received, set the enrollment goal and commit to following the budget. Extra expenses can be fundraised.
- **CRUICKSHANK** added that 650 students is the goal with 20:1 teacher student ratio. Capital needs are for FF& E along with staff.

- **MCBRIDE** recommended that **School Financial Services** prepares a sample budget for 650 and additional budgets at a “trigger” figure increases of 25 students going to 700, for review and planning.
- **STONE** reported that **School Financial Services** suggested removing the Operating checkbook from campus during the spending freeze and have **CRUICKSHANK** keep the other checkbook for daily expenses. **SFS** also added that board could consider what other charter school’s do by adding a Business Manager or Executive Director to help run the business and financial side of the school to allow Head of School to run the school and curriculum side of school. **CRUICKSHANK** asked about salary for that position. Details were not discussed on role suggestion, as it was preliminary.
- **LOCICERO** added that we could possibly initiate an Errors and Omission claim on Red Apple Financial Services for any area of concerns that were not handled according to their contract. **STONE** to inquire during next Finance Committee meeting.
- **STONE** said **SFS** and **CRUICKSHANK** will continue to prioritize how payables are handled during the finance meetings. Awaiting the budgets.
- **Grants - Triumph Grant PALMER** reported that he attended the Triumph meeting and they “need help spending the money. Education is a good fit for their needs.” Our information is in the works. School safety grants are out there. We need help getting applications turned in. Parent and BAC member Daniel Frankfurt offered assistance.
- **PR Marketing - LOCICERO** VIP Guest List board list only received from **STONE, LOCICERO, PALMER**. Need immediately so VIPs can be included. Working on an influencer “hype” squad for Destin High to keep our messaging and needs at the forefront of community minds. Building Topper Ceremony Celebration is in the works. Awaiting a slate of dates from **CRUICKSHANK**. PR Marketing committee working on streamlining Main School Website/social media and Athletics website/social media for consistent messaging and branding impact. Strategize on removing non-athletic messaging and features from those channels, while utilizing main school website as the hub for school, parent, and student information. Will work with **SILVER** to implement.
- **Athletics SILVER** no report
- **Facilities/Construction - FOUNTAIN** see detailed report sent prior to board meeting. All are welcome to attend the committee meetings. Good information being shared on the progress and design. **FOUNTAIN** said we need a person or community member to join the Construction committee and help oversee the project and move in process.
- **Advisory Council LARABEE** see report sent with the Meeting Agenda
- **Teacher Advocate ONEAL** Discussed the Teacher Advisory Council and how members will be selected, duties and responsibilities. Next meetings scheduled May 1st and Monday 15, at 2:45 need to be added for notice on the school calendar.

- **Insurance MCBRIDE** Insurance Renewal is moving along on schedule. 2 RFPs working through. Cautioned that our insurance rates will increase, possibly double with the addition of the new building. We are 30 days out from the quote with final details being provided. The good relationship with MKAF will help with some portions of the quote.

VI. Continued Business/Discussion Items

- **Award recognition - Mrs. Cruickshank** sent the Spirit of DHS award Proposal out prior to the board meeting. DISCUSSION on Valedictorian/Salutatorian/Spirit of DHS again during this portion. ONEAL had been tasked by board with doing the research on how other schools are handling these awards, since board wanted a traditional VAL/SAL, while staff suggested a different award structure with set criteria. CRUICKSHANK and WORTH led staff workshop on designing the award.
- **CRUICKSHANK** proposed Senior awards and speaking positions at graduation.
- **ONEAL** reminded that the board already voted in favor of having a VAL/SAL. **STONE** asked what was the criteria to figure out how to determine the staff proposed Spirit of DHS award and do students know how to apply and achieve it.
- **ONEAL** said with straight GPA a brand-new student who transfers to DHS the week of graduation could be awarded it, if specific criteria is not in place.
- **LUTTRELL** asked if we could have more than 1 or split the awards if there is more than one eligible.
- **MCBRIDE** suggested we implement criteria that specifies the number of semesters the award winner would have to attend DHS to be eligible. So the award is indicative of a student's who has been a part of DHS for a set time.
- **ONEAL** explained how military transfers are factored in, from her research.
- **PALMER** asked each board member to ask if they were in favor of 1 award winner or 2 award winners.
- **LOCICERO** said that is not how votes are appropriately taken in meetings and puts board members on the spot. **FOUNTAIN** agreed and asked for a motion.
- **PALMER** made a motion to support staff suggestion with criteria of 1 Spirit of Destin High award winner.
- **SILVER** 2nd the motion vote was 7 for and 1 opposed, ONEAL. Motion passed.

VII. AD HOC COMMITTEES

VIII. Public Comment

Courtney Noe spoke on budget and teacher perspective and of having a teacher advocate on board, Jodi Palmer spoke to teaching Purple Star Students and how they excel academically, wants DHS to be for all, not only certain groups and Heidi LoCicero shared that the goal of DHS is to serve all and work together, feels our school mission and vision helps guide us to accomplish that. Parker spoke on Fishing Class, reef trip, \$10,000 raised and Okaloosa County matched the funds.

MEETING ADJOURNED BY PRESIDENT FOUNTAIN

TO: Destin High School Executive Board
FROM: Christine Cruickshank, Principal
RE: Destin High School Update
DATE: April 25, 2023

ENROLLMENT – DHS currently has 465 students enrolled.

ENROLLMENT APPLICATIONS FOR 2023-24 – 221 Total Applicants

Grade	Total
9	194
10	13
11	18
12	8
Total	233

**Waiting List – 8 – applied since 4/17 – offers to be made.
Projected 2023-24 if all come/return – 647
155 students have been through orientation to date. Zoom
calls being set up for out of area families.**

ACCREDITATION: Final information sent. A few additions she requested. We should have her report/recommendation by mid-May.

DAILY LIFE AT DHS –

ACADEMICS:

- See attached newsletter for Senior events.
- The DHS Honor Society welcomed 40+ students at the induction ceremony on April 18th.
- Testing season is almost upon us.

ACTIVITIES/ARTS:

- DHS will be the location for the Miss Destin Pageant on April 29, 2023. DHS is well represented by a group of 5 wonderful young ladies.
- Carlton Copeland, a professor at Troy University conducted a workshop with the theater and music students on Thursday and Friday, April 20th and 21st. He has agreed to come again in the future to work with these students.
- Please see pages 2 and 3 for a complete list of Art Show Winners. The art students have represented DHS so well this year.

PLANNED UPCOMING EVENTS – Are posted on the Master Calendar on the DHS Website as dates are set.

- Career Fair – April 26th 8:30-11:30 - DUMC
- First Two Weeks of May – AP Exams
- Band and Chorus Spring Concert. 6:30 PM – May 5th
- 3rd week of May EOC tests for Algebra 1, Geometry, FAST ELA, Biology, US History. Senior Final Exams. Calendar to be sent out/posted this week.
- Night with the Arts – The fine art gallery will be located in the lobby and the courtyard. Our original production of “Pop Culture Explosion” with scenes, songs, and dancing from the 1950s to the present. Come see Elvis dance the YMCA and more! 6:00 PM for Art, Show begins at 7:00 PM
- Theater Banquet – May 15th
- Band and Chorus End of Year Banquet and Senior recognition – May 18th
- Senior Awards – May 24th.
- Graduation – May 26th

Respectfully Submitted –
Christine Cruickshank

Principal ---- **GO SHARKS!**

2023 Okaloosa County Art Show Winners

Colored pencil

1st Place - Megan Kurtz

2nd Place - Megan Kurtz

3rd Place - Megan Kurtz

Honorable Mention - Trisha Pandalwar

Marker

2nd Place - Finn Martin

Black and White Photography

1st Place - Triston St Romain

2nd Place - Samantha Miller

3rd Place - Haver Reger

Color Photography

1st Place - Vanessa Galvan

2nd Place - Clara Collins

Honorable Mention - Samantha Miller, Samantha Miller, Shelby Chinlund

Computer Graphics

1st Place - Ro Rhiando

2nd Place - Cady McCraine

Printmaking

1st Place - Olivia D'Agnese

2nd Place - Angelina Kouchnir, Avery Emmick

Honorable Mention - Avery Emmick

Acrylic Paint

1st Place - Abigail Haynes

3rd Place - Shelby Chinlund

Honorable Mention - Ava Wilkins, Lucia Hernandez

Watercolor

Honorable Mention - Juliana Iovieno

Collage

2nd Place - Lucia Hernandez

Pottery

1st Place - Olivia D'Agnese

2nd Place - Rie Lau

3rd Place - Avery Emmick

Honorable Mention - Michaela Peinsipp

Miscellaneous

Honorable Mention - Michaela Peinsipp and Annalise Allen

2023 Okaloosa Public Arts Foundation Banner Winners

Kayley Lopez
Michaela Peinsipp
Isabella Carollo
Megan Kurtz

2023 Congressional Art Show Participants (winner to be announced April 29th, 2023)

Megan Kurtz
Michaela Peinsipp
Kayley Lopez
Trisha Pandalwar
Caitlin Smith
Colt Moore
Anavay Vera-Pantoja
Haley Lacross

Spirit of Destin High School Award

The Spirit of Destin High School Award will be awarded to a top DHS student who represents the definition of a “well-rounded student.” This student must have at least a 4.0 and will be evaluated on scholarship, leadership, service, and character. Any student who has a 4.0 will be asked to apply, and the recipient will be chosen by the DHS Faculty Awards Board. The recipient will deliver the speech the night of graduation and will be introduced as the Spirit of Destin High School award winner.

Scholarship: Cumulative Grade Point Average

5	Cumulative weighted GPA is 4.5 or higher after 7th semester
4	Cumulative weighted GPA is between 4.2 and 4.499 after 7th semester
3	Cumulative weighted GPA is between 4.0 and 4.199 after 7th semester

Leadership: School and Community Involvement Leadership Essay

5	Excellent written essay. Uses 5 or more specific examples with supporting details to describe involvement and leadership in school and community. Essay includes at least two school activities AND two community activities.
4	Excellent written essay. Uses at least 3 specific examples with supporting details to describe involvement and leadership in school and community. Essay includes at least one school activity AND one community activity.
3	Well-written essay. Uses 2 specific examples with supporting details to describe involvement and leadership in school and community. Essay includes at least one school activity AND one community activity.
2	Well-written essay. Uses 1 specific example with supporting details to describe involvement in either school or community. Essay includes one school and/or community activity
1	Poorly written essay. Does not include specific examples of school or community involvement.

Service: School Involvement Log AND Community Involvement Log

	School Involvement		Community Involvement
5	6 or more units of involvement	5	100 or more hours of documented service with references (minus one point if no reference is listed)
4	5 units of involvement	4	80-99 hours of documented service with references
3	4 units of involvement	3	70-79 hours of documented service with references
2	3 units of involvement	2	60-69 hours of documented service with references
1	1-2 units of involvement	1	50-59 hours of documented service with references
0	0 units of involvement	0	No documented service hours

**Each school/athletic activity and/or club/organization membership during high school equals one unit. For example–volleyball, Student Council, Theater, and Band=4 Units.

Character: Teacher Recommendation/Comments AND Student Discipline

	Teacher Recommendations/Comments		Student Discipline
5	All highly recommend with positive comments	5	No Dean contacts for negative behavior
4	All recommend with no comments	4	One Dean contact for negative behavior. Minus one additional point if behavior is academic dishonesty/plagiarism/cheating
3	Any combination of positive and one negative comment	3	Two or more Dean contacts for negative behavior. Minus one additional point if behavior is academic dishonesty/plagiarism/cheating
	Any combination of positive and two negative comments		

**DHS Faculty members will be given an opportunity to recommend or not recommend all applicants. The Dean will review the disciplinary records of all applicants to determine the appropriate rubric score.

Total: _____/30

Destin High School Athletic Department

Updates

April 25, 2023

Spring Sport season is coming to a close as we are experiencing our last home games for Baseball and Softball this week. Senior night for Baseball was held last night for our two senior Baseball players at the Destin Elementary field. Although the outcome was not what we wanted, our Baseball team has improved greatly this year and will finish their season at Choctaw on Thursday evening. Softball is playing Baker High School tonight at 6:00pm for their senior night, and will finish their season on Thursday evening also at Pensacola High School. Beach Volleyball finished their season last week playing Crestview High School at home, and South Walton High School at Grayton Beach. All spring sports have shown improved won-lost records as well as improved play from our first year. We are very proud of the hard work from our student-athletes, coaches, parents, and school community.

Football will begin their 2023-24 preparation with the beginning of Spring Practice on Monday, May 1, at Destin Elementary School. We are expecting 50 students to go through 15 Spring Practices ending with a Spring Intra-squad Blue vs. White Game on Friday, May 19, at 6:30pm at Destin Middle School. There is much excitement for this second year of Destin High Football with our schedule providing 6 home games this fall!

Our Second Annual Destin High Athletics Golf Tournament will take place this Sunday, April 30 with registration taking place at 8:30am, at Indian Bayou Golf Club. We will have 36 foursomes tee off at 10:00am with a shotgun start. We are very grateful to Dana Chandler, and our Athletic Boosters for all of their hard work, and planning for this event. This is the largest fundraiser for Destin High Athletics General Operations account which provides officials, facility rentals, sports medicine supplies, security, and awards for all of Destin High School's 25 Sports.

We will send in our Application for Continuing Membership to the FHSAA this week. We will apply for our year 2 Provisional Membership status for the 2023-24 school year. Final approval will be announced the first week of June. This year we

had to turn in 6 letters of recommendation from FHSAA Full Membership schools. We were fortunate to have 8 schools send recommendation letters for us from Pensacola, to Panama City. We are appreciative to have had such a good response for recommendation to the FHSAA!

25sports1TEAM



Finance Committee Minutes - 4/20/2023 11:00am

Attendance:

Amanda Eldridge, Desirae Kennemur, Stone, Fountain, Luttrell, Palmer, Locicero, McBride, O'Neal, Larabee

Minutes:

- Call to Order
- Sales Tax Revenue – Ending with partial payment in April of ~ \$30,000. Discussion of budgeting 12 months for FY 23-24 as opposed to 10 months in FY 22-23 so it doesn't run out. FY 22-23 it covered monthly bond payment until it ended.
- Salary Spreadsheet – Principal to review staffing and educational plan. Some staff not returning, and she will know more next week. Principal has met with every student.
- SFS – Prioritizing 1. Financial reports requested by OCSD. 2. CSP Grant remaining funds of ~\$150,000 under tight deadline for completing amendment and getting approval by DOE and OCSD. It came to SFS in a mess and has been very time consuming to correct to ensure we collect remaining funds available before it expires. 3. ESSR funding. 4. Athletics reconciliations will be worked on once priority items are completed.
- Discussion of Executive Director position to run operations of school and provide additional business and financial oversight. Stone met with Seaside board member to discuss how it works for their charter school. Executive Director responsibilities may include, Business, HR, Risk, Operations, Construction, Dean, Scholarships, Grants. Principal would then focus on academics, teachers, students, guidance, training. Doug Sills name mentioned as possible candidate, as he has sent letter of interest for governing board seat.
- Discussion of Palmer meeting with teachers and Dorn on campus prior to this meeting to discuss school finances at request of Principal. SFS, Treasurer and Board unaware of said meeting.
- Discussion of \$10,000 payment made in two \$5000 increments to FHSAA for football sanction not authorized by board, not in budget, and while under spending freeze. Board was not made aware of the sanction. Checks written and signed by Principal. SFS reports \$22,060 in checks written at school in first 15 days of April.
- Finance Committee will meet once per month on third Tuesday of month between two scheduled board meetings. Operations calls with SFS, Principal, Bookkeeper and Treasurer will continue weekly until further notice.
- Discussion of committees and members.
Finance – Larabee, Principal, Treasurer, SFS.
*Recommendation to invite Doug Ingram which he later declined.
HR – O'Neal, Bill Lindsley, Principal, Frankfurt, incoming Executive Director
Governance – Palmer, Ramswell, Frankfurt

Next Meeting Date & Time:

The next meeting will be held on 5/2/23

Meeting Adjournment:

1:00pm

Submitted by,

Sarah Stone,

Chair Finance Committee

Board Advisory Council
April 21, 2023 @ 1pm
Beach Camp Restaurant, Destin, Florida

Meeting called to order at 1:15pm by Stephanie Larabee

In attendance:

Daniel Frankfurt
Trish Luna
Stephanie Larabee
New BAC member- Carmen Filipisky
Possible New Member- Eric Luna

Unable to attend:

Jeremy Ramsey
CC Tenholder
DeLisa Cutts
Faye Boroughs
Trip Sills
Lauren Martin

****BAC Agenda-**

-Stephanie reviewed duties and purpose of BAC for Eric Luna and Carmen Filipisky

-Stephanie read Principal's report

- **Building Facility (construction)-** Stephanie asked for possible interest in possible advisor for the new building facility and possible person or persons to help manage the move into the new building. - Stephanie to enquire more info into that with what will be needed.

-**New Board Committees-** Stephanie announced there will be new Board committees starting and if interested or know of anyone who would possibly be interested.

- 1) Governance (Daniel Frankfurt will serve)
- 2) Finance
- 3) Human Resources- Stephanie asked Carmen if she'd be interested in a position in this committee (curriculum) and she stated yes. Daniel Frankfurt is also interested in helping serve

-**Open Board Positions-** Stephanie to confirm upcoming open board positions and asked if anyone is of interest or know anyone

- **Fundraiser Ideas in future-**

- 1) Daniel suggested fundraisers to be more specific gearing towards personal interests, ie fundraiser specific for programs (Band, art, dance, specific sport, school improvement, etc. That way people with personal passions/likes know specifically where there money is donated. And suggested sub accounts. Many parents, donors, ask where the money is allotted to if we don't have specific fundraisers
- 2) Carmen suggested a brick fundraiser where bricks/pavers are purchased, engraved, and create a walk way somewhere in the school

Open Discussion-

Daniel questioned if there is any word on our FHSAA status

Daniel also stated he has a personal interest in helping write grants and requested to be teamed up with Drew Palmer.

The topic/question of having a 3rd party IT company instead of one person who oversees it for the school was discussed. Stephanie to enquire at board meeting.

The BAC as a whole asked Stephanie if there were any needed jobs or help needed from us to be working on or helping with anything else at the school. The BAC is sometimes frustrated with not having action items to work on.

Stephanie mentioned an idea to do something for end of year for teachers/administrators, in appreciation for their hard work. Like a coffee/pastry breakfast. Trish will help if needed once decision is made. Erica Escalara possible contact idea for Starbucks

Meeting concluded at 2:50pm

4/21/2023

Construction Monitor's Report

Destin High School Phase II



Monty Hardy
Founding Partner
monty@roundtablefunding.org





Notice:

Per section 3.9 of the *Construction Monitoring Agreement* (Agreement) as of February 1, 2021 by and among DESTIN HIGH SCHOOL, INC., a Florida non profit corporation (the "Owner" or "Borrower"); ROUNDTABLE FUNDING, LLC, a Utah limited liability company (the "Construction Monitor"), and DAG Architects, Inc., a Florida Corporation (the "Owner's Representative"), RTF has agreed to provide monthly reports of the Destin High School Project (Project) until occupancy is achieved, to the Owner and the Bondholder Representative.

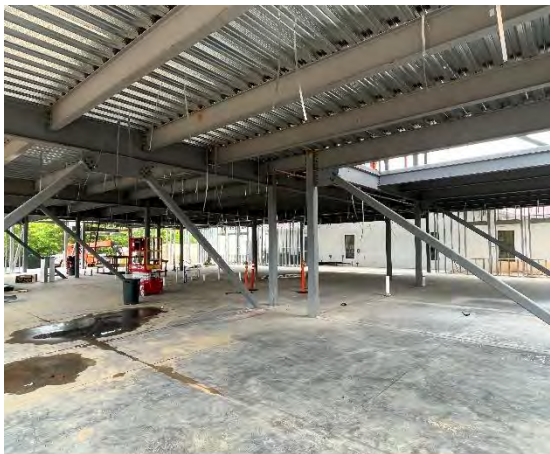
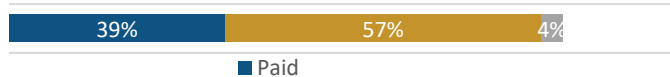


Summary



RoundTable is monitoring the construction of the Destin High School project on a weekly basis. We communicate often with the school's finance team and administration. In all respects, the project is on budget and on schedule. The cooperation between the parties and strong community support continues to be a hallmark of this project.

Budget breakdown



RoundTable receives and reviews all invoices against the master project budget. We prepare all pay applications and monitor category balances to ensure sufficient funds through the end of the project. The budget worksheet dated April 17, 2023, is attached. The Budget worksheet is tied out to the balances in the Project Fund held by UMB Bank on a regular basis. The school has spent just over a third of its approximately \$9 Million budget through the end of March 2023. There have been 0 Change Orders but there are some owner direct pay arrangements under the GMP. The project is on schedule and on budget.





General Construction

Lord & Son and DAG Architects have been working hard to ensure that the project moves along quickly. The Lord & Son Construction Schedule Update is attached as well as minutes from the last meeting held with both firms and RoundTable.

Construction Schedule


Concrete has been poured on the 2nd and 3rd floors. Interior walls are being framed. The steel work passed its inspection. The exterior storm drains are now fully installed. Work is progressing quickly.



Concerns or Challenges

Some of the framing material had a delayed delivery due to supply chain issues. The project completion date has been pushed back 7 days. With the portable buildings on site to handle the initial project delay, this development will cause no issue.

Thanks again for your support!


April 21, 2023

Monty B. Hardy
Managing Partner
RoundTable Funding



PROJECT FUND BUDGET

April 17, 2023

LORD&SON	Outside GC	DAG	Prof & Fees	Cndtning Bld	Cont/Allow	Other, int, round	TOTAL	BALANCE
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PROJECT COST SUMMARY

Beginning Budget	7,698,448.00	-	396,100.00	320,369.63	350,000.00	357,082.00	-	9,121,999.63	9,121,999.63
Settlement Statement & Closing (9/16/22)								-	9,121,999.63
Req 1 - Initial Requisition			(158,893.15)	(182,407.26)				(341,300.41)	8,780,699.22
Adjustments - Move closing extra to contingency								-	
September 30, 2022									8,780,699.22
Adjustments & Interest						7,235.41	7,235.41		8,787,934.63
Req 2			(6,320.14)	(2,683.60)	(210,617.67)			(219,621.41)	8,568,313.22
Req 3					(78,465.00)			(78,465.00)	8,489,848.22
October 31, 2022									8,489,848.22
Adjustments & Interest						17,055.38	17,055.38		8,506,903.60
Req 4			(101,935.03)	(2,500.00)	(50,717.13)			(155,152.16)	8,351,751.44
*Paid as part of old bond Req 16						(4,743.28)	(4,743.28)		8,347,008.16
Adjustment for contract to match (moved to contingency)					(6,136.00)	6,136.00		-	8,347,008.16
November 30, 2022									8,347,008.16
Adjustments & Interest						20,827.67	20,827.67		8,367,835.83
Req 5	(36,929.70)	(8,800.00)	(9,783.46)	(2,094.00)				(57,607.16)	8,310,228.67
December 31, 2022									8,310,228.67
Adjustments & Interest						23,967.43	23,967.43		8,334,196.10
Req 6	(207,154.28)		(7,314.25)					(214,468.53)	8,119,727.57
ODP	(972,964.00)	972,964.00						-	8,119,727.57
ODP	(415,827.15)	415,827.15						-	8,119,727.57
Req 7	(246,334.50)				(4,064.20)			(250,398.70)	7,869,328.87
Req 7.1		(183,184.00)						(183,184.00)	7,686,144.87
January 31, 2023									7,686,144.87
Adjustments & Interest						24,755.06	24,755.06		7,710,899.93
Req 8	(441,045.00)		(4,781.25)					(445,826.25)	7,265,073.68
February 28, 2023									7,265,073.68
Adjustments & Interest						22,231.27	22,231.27		7,287,304.95
Req 9	(183,982.50)	(463,144.00)	(12,231.25)					(659,357.75)	6,627,947.20
ODP	(269,329.11)	269,329.11						-	6,627,947.20
March 31, 2023									6,627,947.20
Adjustments & Interest									6,627,947.20
Req 10	(133,613.21)	(189,030.68)	(4,781.25)					(327,425.14)	6,300,522.06
April 30, 2023									6,300,522.06
BALANCES	4,791,268.55	813,961.58	90,060.22	130,684.77	(0.00)	358,474.72	116,072.22	6,300,522.06	

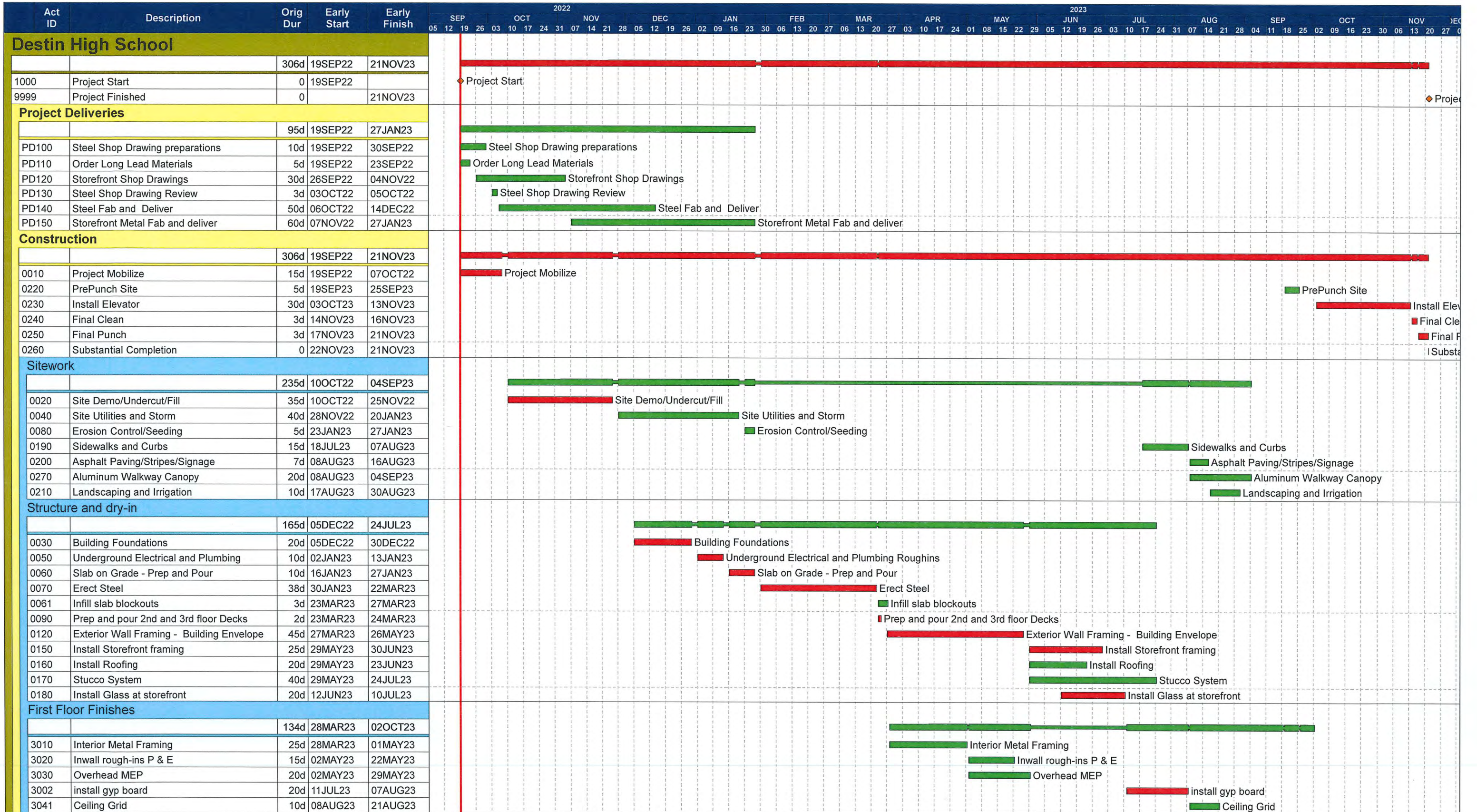
FORECASTED TO FINISH PROJECT

Balance to finish GMP	4,791,268.55							4,791,268.55
Outside GC (Cygnus Solutions, LLC)		91,803.00						91,803.00
Outside GC (Warren Doors & Access Control)		81,548.71						81,548.71
Outside GC (SRM Concrete, LLC)		24,330.00						24,330.00
Outside GC (Gipson Steel, Inc)		98,600.00						98,600.00
Outside GC (Trulite Glass & Aluminium)		80,600.00						80,600.00
Outside GC (Air Master Systems)		35,027.15						35,027.15
Outside GC (United Lighting and Supply Company)		42,892.00						42,892.00
Outside GC (Daikin Applied Americas, Inc)		237,306.02						237,306.02
Outside GC (Tnermec Co Inc)		12,544.70						12,544.70
Outside GC (Phillips energy)		-						-
Outside GC (Air-tech of Penascola)		109,310.00						109,310.00
Balance to finish DAG			90,060.22					90,060.22
Balance to finish Other Prof Fees				130,684.77				130,684.77
Extended Lease of Portable Buildings						25,000.00		25,000.00
IT Allowanc						100,000.00		100,000.00
Misc. Allowances and Contingency						233,474.72		233,474.72
To be moved to Contingency							116,072.22	116,072.22
Total forecasted to finish	4,791,268.55	813,961.58	90,060.22	130,684.77	-	358,474.72	116,072.22	6,300,522.06

CONTINGENCY BALANCE

-	-	-	(0.00)	(0.00)	-	-	-
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Start date 19SEP22
 Finish date 21NOV23

Page number 1A

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Lord & Son Construction, Inc.
Destin High School
Multi Story Classroom Additions

- Early bar
- Progress bar
- Critical bar
- Summary bar
- ◆ Start milestone point
- ◆ Finish milestone point

Meeting Minutes



Atlanta
Destin
Melbourne
Panama City
Pensacola
Tallahassee

1223 Airport Road
Suite 104
Destin, Florida 32541
850.8537.8152
AR0009694

Meeting Date: 13 April 2023

Project Name: Destin High School Multi Story Classroom Bldg.

Project Number: 21057

Attendees:

Dusty Sicard	DAG architects
Steve Schroer	Lord & Son
Mike O'Grady	Lord & Son
Spike Lord	Lord & Son
Moni Carron	DAG architects
Christine Cruickshank	Destin school
Chad Borup	Roundtable (via Microsoft teams)
Carmen Fillipsy	Destin school
Denise Fountain	Destin school

I. Construction Update

1. Site:

1. Site work is sort of on hold for time being

2. PODS:

Nothing to update

3. Multi story building:

1. Metal frame exterior: currently being worked on
2. Mechanical / Electrical / being done simultaneously
3. Windows will be next week

Meeting Minutes

4. Parapet will be next week

II. Master Schedule Update

1. Still on 12-month rotation schedule. Supply chain issues are still an issue however we are continuing to find creative solutions as they present themselves.
2. November 21st 2023 is current scheduled end date. Previously it was the 14th of Nov 2023

III. Outstanding RFIs and Submittals

RFI(s)open = Insta hots , discharge drains

Submittals = elevator , DCC controller

IV. Contractor Comments

1. Condition building: Marissa from Okaloosa county needs Energy certificate or something. I will call her.
2. As built – Mike Fwd email

V. Architect Comments

1. Exterior lighting still needs to be determined, as far as increasing cost to have up and down lighting all around building. Cost is 10k added if this is to be done. We suggest @ a minimum upward lighting your signage on the parapet wall that you can see from the road. Running 2 extra conduit lines should suffice. Otherwise you can go with only downward lighting (as planned) in the other locations .
2. Exterior Fencing “perimeter” options should still be discussed with officer Henry, Gary Venuti & principle Christine.

VI. Owner Comments

1. Chris Harris & Dave (subcontractor) with Sound Vision need to provide update status on I.T> and cameras ect. I.T. currently showing 3 cameras on plans. Per conversation with Officer Henry (School SRO). Likely that this will not be enough. Will have to discuss plan of action.
2. Insurance: Coverage 2 million (bucket placement) “In excess liability”. Products (not taken out of excess?)

Next meeting 27th @ 1030am @ DAG architects office large conference room

END MEETING